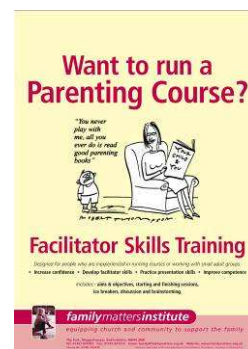


# In-house Course Inquiry Form

## Want to Run a Parenting Course?

Please complete and return to Family Matters Institute, Moggerhanger Park, Park Road, Moggerhanger, Bedfordshire, MK44 3RW or fax to 01767 641515 or email [parenting@familymatters.org.uk](mailto:parenting@familymatters.org.uk)



Contact Details	
Contact Name	
Date of Birth	
Home Address	
Telephone Number	
Facsimile Number	
E-mail	
Name of organisation	
Role within organisation	
Proposed Date of Course	

Inquiry Details	
What are the outcomes you want to achieve from this training :	
What experience do you have of running a parenting course / groups?	
Please put a number in the box to prioritise your learning objectives: (1 being your highest priority):	
Publicity / Accessibility	<input type="checkbox"/>
Resources/ Materials	<input type="checkbox"/>
Facilitation skills	<input type="checkbox"/>
Increase Personal Confidence	<input type="checkbox"/>

Continued over.....

When are you planning to run a course?
Which parents are you targeting for your course? eg age of children, special needs etc
What materials do you plan to use?
Please give details of any previous relevant training.
<p><b>Costs</b></p> <p>Costs are normally £100 per delegate per day of training (minimum 6 delegates). 2 days of training are required for Accreditation at Level 3, these days are usually separated by 4 – 6 months to allow completion of portfolio etc.</p> <p><b>plus</b> Accreditation fee of £80 per delegate if required</p> <p><b>plus</b> costs of travel for trainer (agreed prior to course)</p> <p>All costs are subject to VAT</p>

**Signed:** ..... **Date:** .....